

Questionnaire on the organisation and operation of Official Gazettes in the EU

(11) Answers by the Government Printing Office of Cyprus

I. Organisational data

CY		<u>1. Identification and contact person(s)</u>
1.1	Organisation:	Government Printing Office
1.3	Address :	M. Karaolis Str. 1445 Nicosia, Cyprus
1.5	Internet :	director@gpo.mof.gov.cy
CY		<u>2. Data on the organisation and its overall tasks</u>
2.1	Form and nature:	- part of a ministry
		Ministry of Finance
2.2	Legal basis for publishing:	- a specific internal provision of the public adm.
2.3	Year of the found.:	1878

		The British Colonial Authorities established the organisation	
2.4	Legal basis for co-operation:	- specific internal provision of the public administration	
2.5	Main tasks of the organisation		
2.5.1	Publ. of laws/regulations:	<ul style="list-style-type: none"> - laws and regulations - treaties and internal agreements - consolidated law - paper publ. - parliamentary documents - court decisions - individual measures - legal notices - call for tender - legal notices - company data - legal notices - other - public recruitment competitions - legal literature - other publications 	mandatory mandatory not mandatory mandatory not mandatory mandatory mandatory mandatory mandatory not mandatory not mandatory
2.5.2	Operation of databases		
2.5.3	Others (e.g. forms ...)		
2.6	What language(s) is/are used	Greek	
2.7	Activities of public or private companies		
2.7.1	Subcontracts in isolated cases for	- printing	
2.7.2	Contracts for instit. or regular work		
2.8	Other off. gazettes		
2.9	Annual budget (global) of the organisation	4,56 million Euro	
2.10	Do you have	- printing facilities	

	in-house	- facilities for CD-ROM/DVD duplication
2.11	How much of the following work is subcontracted	
	pre-press	0
	printing	0
	dissemination	0
2.12	How is the head of the organ. appointed	He is a civil servant appointed by the Civil Service Commission
2.13	Number of staff of the organ.	120
2.14	Which services are offered by the organ.	- information on documents - bookshop

II. Details concerning the publication of legislation and of calls for tender (public procurement)

A. Publication of legislation

CY		<u>3. Publication procedures</u>
3.1	Official Gazette:	
3.1.1	Full title of the official gazette:	
		Official Gazette of the Republic of Cyprus
3.1.2	Contents:	Eight parts: 1. Main Part (Civil Service Matters) 2. Annex I - Laws 3. Annex II - Courts' Regulations 4. Annex III - Administrative Regulations 5. Annex IV - Decisions of the Cabinet 6. Annex V - Company Law Data 7. Annex VI - Bills

		8. Annex VII - Conversions	
3.1.3	Address (URL):	http://www.cygazette.com/gazette.dll	
3.2	Organisation of the exchange:	<ul style="list-style-type: none"> - executive authority / electronic - executive authority / on paper - legislative authority / electronic - legislative authority / on paper 	
3.3	Is electronic transmission part an integrated and seamless workflow:	no	
3.4	Techniques based on XML or SGML:	no	
3.5	Binding deadlines for publishing legislation:	yes	
		15 Days after the enactment of a Bill.	
CY		<u>4. Details of the publication procedures for legislation</u>	
4.1	The legal basis for publication of legislation:		
		The Constitution and the provisions of certain laws.	
4.2	Year of establishment of the official gazette:	1878	
4.3	How is publication of legislation financed:	- from the State budget	- paper
		- other	- paper
4.4	On what medium(a) is legislation legally binding:	- paper - online (database/web)	
4.5	Problems, if legislation is (in future) legally binding in electr. form:	<ul style="list-style-type: none"> - questionable in terms of democracy - threat to legal certainty 	
4.6	On what media and from when onwards is legislation offered to end-users:	<ul style="list-style-type: none"> - on paper from 2004 - on CD-ROM/DVD from 2004 - via online (database/web) from 2004 	

4.7	Availability of the online edition of legislation:		
4.7.1	In which format and from when onwards is legislation offered to end-users:		
4.7.2	Can the online edition be downloaded?:	yes	
4.8	On what financial terms is legislation offered to end-users:	- below cost (what percent is covered)	- paper
4.9	Electr. formats, legislation is offered to the private sector for further processing and commercial use:		
4.10	Is legislation available to all private sector compamies under the same conditions:	yes	
4.11	What price is charged to the private sector for the electr. version of leg. for further processing and comm. use:	- free of charge	
4.12	Copyright status of legislation in your country:	- no copyright protection claimed for the information itself (content)	
4.13	Copyright status of the official gazette lay-out/format in your country:	- no copyright protection for the lay-out/format	
4.14	The owner of the content of legislation, if published by a private company:		

B. Calls for tender (public procurement)

CY		5. Details of the publication procedures for calls for tender	
5.0	Competent organisation(s):		
5.1	Organisation of the exchange of information on what medium(a) is legislation legally binding:	- electronic - on paper	
5.2	Binding deadlines for publishing this information:	yes	
5.3	The legal basis for publication of public tenders:		
		It is provided by the Tenders Law.	
5.4	How is publication of calls for tender financed:	- from the State budget	- paper
5.5	On what medium(a) is the information on public tenders deemed authentic:	- paper	
5.6	On what media is the information on publ. tenders offered to end-users:	- paper - via online (database/web)	
5.7	On what financial terms is the information on public tenders offered to end-users:	- below cost (what percent is covered)	- paper - online (database/web)

5.8	Electr. formats of the public tenders, which are offered to the private sector for further processing and commercial use:		
5.9	What price is charged to the private sector for the electr. version of the public tenders for further processing and comm. use:	- free of charge	
5.10	Copyright status of this information in your country:	- copyright protection not claimed for the information itself (content)	
5.11	Copyright status of the official gazette lay-out/format for this information in your country:	- no copyright protection for the lay-out/format	
5.12	The owner of the content of calls for tender, if published by a private company:	- the competent State body - the competent State body	

III. Future developments and strategies

CY	6. Anticipated changes and other plans or discussed issues	
6.1	Changes in your country in short (1-2 years) or medium term (3-5 years):	We plan to split the Gazette in parts and to expand the electronic use.
6.2	Other plans or discussed issues:	- evolution in the publishing field (use of photocopiers, laser printing etc.) - links with other databases.

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